

Working Together, Learning Together, Growing Together

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Head Teacher: Mrs Louisa Dormer BA (Hons), NPQH
Deputy Head Teacher: Mrs Louise Aldridge BA (Hons), PGCE

11th December 2018

Dear Parent / Carer

Year 6 French Trip: Monday 3rd – Friday 7th June 2019 **Forms and Payment Instalments**

In preparation for the Year 6 residential trip to France, all children will be required to travel on our school group passport. There is no extra charge for this as it is included in the costs, and your child does not need to have their own passport to travel on the group passport. Please find the required forms to be completed on Wisepay, one for children born in the UK and one for children born outside of the UK. Please also complete the medical form on Wisepay.

The deadline dates for handing in forms to the school office are as follows:

By Monday 25th February 2019:

1. Passport Form for Child Born in the UK or Passport Form for Child Born Outside the UK
2. 2 x **current** passport photographs
3. School Trip Medical Questionnaire 2018

By Monday 29th April 2019:

Please hand in your child's EHIC (European Health Insurance Card) to the office. If your child does not have a card they will not be able to travel. You can apply for one at:

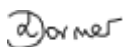
<http://www.nhs.uk/NHSEngland/Healthcareabroad/EHIC/Pages/about-the-ehic.aspx>

The payment instalments to be made on Wisepay are as detailed below. You may also make smaller more frequent payments providing we have received the minimum amounts by the due dates.

Instalment 1	Due by 4 th February 2019	£60.00
Instalment 2	Due by 4 th March 2019	£60.00
Instalment 3	Due by 1 st April 2019	£60.00
Instalment 4	Due by 6 th May 2019	£50.00

If you have any further questions please do not hesitate to contact the school office.

Yours sincerely



Louisa Dormer
Head Teacher